



July 12, 2021

Dear Students,

I am communicating to let you know that the college continues to update and implement its Post Pandemic Reopening Plan. Kalamazoo Valley will continue to meet or exceed the minimum requirements for ensuring the health and safety of all people associated with the college.

On July 7, I reconvened the Post Pandemic Task Force and shared a presentation outlining the changes that will begin July 19, 2021. These changes follow below.

- All employees, students and guests are welcomed back to all campus locations with revised health and safety guidelines
- Building access will be limited to primary entry-ways or via keycard access
- Remote and in-person modalities instruction and student services will continue
- The Texas Township Campus Fitness Center and Cougar Café will reopen with limited access
- The Texas Township Bookstore will reopen with safety protocols in place
- Laptop and Hotspot loaner programs will continue
- The Kalamazoo Valley Museum will continue with virtual programming and increased in-person visits

#### HEALTH AND SAFETY PROTOCOLS

- Students should complete an at [home health screening](#) prior to coming to campus (This is a self-assessment; no documentation for the college is required)
- Where possible - social distancing protocols will be 3 feet
- Face coverings are encouraged for all and will be required for all unvaccinated individuals
- Healthcare Career programs will continue to follow Federal OSHA standards for the industry
- Employees and students should not ask one another for vaccination status
- Cleaning and disinfecting routines will continue

## IMPLEMENTATION

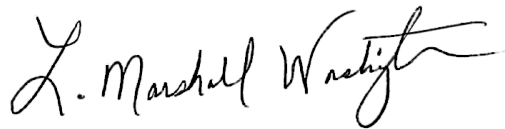
- Instructional and other room assignments and configurations may be altered to achieve social distancing protocols
- Campus health and safety signage and communication will be updated

We will continue to monitor conditions related to minimizing the spread of disease. Our decisions will continue to be based on recommendations from local, state and federal health and safety leaders.

The vaccine has been proven as a safe and effective way to prevent the spread of the virus; we strongly encourage everyone to become vaccinated. Please **seek out and receive the vaccine** if you have not already done so. Do not ask your instructors, fellow students or guests about their vaccination status.

Our mission remains unchanged and our goal is to create a safe environment where every student, employee and guest can learn, belong and achieve success.

Sincerely,



L. Marshall Washington, Ph.D.  
President



### **New to Kalamazoo Valley? Get Your Valley ID Card Now**

As a new student, you need to get a Valley ID card. A Valley ID card is needed to use many student services, including parking validation, testing and door access at our downtown campuses.

We are happy to produce your student ID card virtually using the Student Information Center. Here's what you need to do:

- Take a clear, front-facing, head and shoulders photo of yourself
- Upload your photo and required information [here](#) (you'll need to log into your MyValley account)

Once we verify your ID, we'll link your photo to class rosters and send your ID in the mail. It may take up to two weeks for you to receive your Valley ID in the mail, so upload your photo today. **You must be signed up for classes for the summer semester and tuition must be paid before you will receive your ID.**

## ADMISSIONS, REGISTRATION & RECORDS

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### Fall Semester Registration is Now Open

Fall semester begins Sept. 8 and registration is now open. The college will again be offering a combination of in-person, online and hybrid classes - with nearly 60 percent of fall semester classes having some sort of in-person component. **Register now!** Not sure what classes to take? Make an appointment with an advisor or counselor by calling 269.488.4040 or self-schedule through your MyValley account.

## ADVISING & COUNSELING

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### Virtual Drop-In Advising - More Times Available!

Starting the week of July 12, virtual drop-in advising will be available on Tuesdays from 8:30 a.m. - 6 p.m. and Wednesdays from 8:30 a.m. - 4 p.m. through August 11. Take advantage of these times to ensure that you are registered for the correct classes this fall. Call 269.488.4040 to get in a virtual line and wait for a call from an advisor or counselor. Please note, the last sign-in is at 6 p.m. on Tuesdays and 4 p.m. on Wednesdays.

## BUSINESS AND FINANCE OFFICE

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### Fall Tuition is Due July 20

Payment for fall classes is due by 7 p.m. on July 20 or classes will be dropped. For your most up-to-date balance and to pay your bill online, log into your MyValley account. If you have questions about your account balance or paying your bill, please contact the **Pay Station** or call 269.488.4292.

### Need Help Paying Your Tuition? Sign Up for a Payment Plan

Do you know that you have the option of enrolling in a payment plan to pay your tuition? Payment plans allow you to make a series of smaller tuition payments instead of paying the whole bill at once. Payments are automatically deducted from your bank account or charged to a

credit card, eliminating the possibility of forgetting a payment or making a late payment. To learn more and to enroll, go to your MyValley account and click on Payment Plan.

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## FINANCIAL AID

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### Valley CARES Application Still Available

The COVID-19 pandemic has presented both Kalamazoo Valley and our students with unprecedented challenges. In consideration of this, the college created the Valley CARES Emergency Assistance Fund. The Valley CARES Emergency Assistance Fund provides limited emergency financial support to students who have experienced unexpected technology/living expenses related to the coronavirus. The Valley CARES Emergency Assistance Fund application can be found in your MyValley account, by selecting **Valley CARES Application**, under "My Links." Eligible students can receive up to \$500 for Covid-related expenses while Valley CARES funds are still available.

Please **email** the Financial Aid office or call 269.488.4340 with any questions.

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## COMMUNITY & CONTINUING EDUCATION

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### Life Enrichment Courses

Kalamazoo Valley's Community and Continuing Education department strives to provide innovative and relevant lifelong learning opportunities for community members of all ages. These non-credit classes emphasize personal enrichment, professional development and community outreach. Why not try something new this summer? Upcoming offerings include:

- Microsoft Excel classes linked [here](#).
- HR Certification prep class linked [here](#).
- Build a Nest Box, fun group activity co-led by Kalamazoo Valley Groves staff and members of the Kellogg Bird Sanctuary team. Find the link [here](#).
- Entrepreneurial classes for ages 16 and up, available [here](#).
- Theater classes including Intro to Improv, Intro to Stage Combat, and Intro to Theater and Acting. See more details [here](#).

Additionally, a full slate of sustainable foods, farm and garden classes is also planned for Fall 2021. Explore beekeeping, herbalism, mushroom cultivation and more. See the full list [here](#).

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# KALAMAZOO VALLEY MUSEUM

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## Explore Michigan Mythical Mysteries at the Kalamazoo Valley Museum

The Kalamazoo Valley Museum is inviting guests to explore dragons, mermaids, fairies, unicorns and more through stories, songs and art. The summertime series, Michigan Mythical Mysteries, features legends that have their roots in Michigan folklore, stories from around the world, and other tales that have been preserved through the years. All have been inspired by this summer's traveling exhibit "Giants, Dragons & Unicorns: The World of Mythic Creatures." [more](#)

# LIBRARIES

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## Kalamazoo Valley Libraries: Celebrating Anti-Boredom Month and Supporting Your Academic Success

- **July is National Anti-Boredom Month and the Libraries have a new virtual book display to celebrate!** Browse the [Anti-Boredom Month book display](#) for activities to defeat the doldrums and books to learn necessary skills. Dig deeper into the display to learn about the history of National Anti-Boredom Month and read articles about the psychology of boredom and strategies to beat the blahs. You can also view [book displays](#) from prior months for other reading ideas.
- **You can place books on hold and come to the library to check them out.** Consult our [How-To Videos](#) if you need help creating an account to log into the ValleyCat Library Catalog or how to put a library book on hold.
- **Need a computer and internet access for your classes?** The library will loan you a laptop and hotspot for the semester. Simply fill out the online [laptop loan request form](#) or [hotspot loan request form](#), or both. Once you receive email approval, check them out at either library.
- **Need a calculator?** You can check one out for the semester at either library – no pre-approval needed.
- **Need course materials?** We can give you access to many textbooks and course materials that are on reserve. You can make copies of sections to take with you.
- **Need help with a research project?** Library staff will help you craft a workable topic, find your sources and cite them appropriately, and get your paper into the proper format. We can help in-person, over the phone, by email, or via Zoom. Our 24/7 chat service means there's help at any hour.

### Virtual Assistance:

Visit us [online](#)

Call 269.488.4380 (TTC)

Email [libraries@kvcc.edu](mailto:libraries@kvcc.edu)

Zoom by appointment, please email

### Summer Hours 2021

#### Virtual Hours:

Monday - Thursday | 8 a.m. - 9 p.m.

[Chat](#) with a college librarian 24/7

#### Library Open Hours:

##### Texas Township Campus Library (TTC)

Monday- Thursday | 8 a.m. - 5 p.m.\*

##### Arcadia Commons Campus Library (ACC)

(located in Anna Whitten Hall, Room 321)

Monday | 8 a.m. - 3 p.m.

Tuesday | 9 a.m. - 6 p.m.

Wednesday - Thursday | 8 a.m. - 3 p.m.

*\*Libraries are closed on Tuesdays from 8 - 9 a.m. for staff training*

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### Need Food? Valley Food Share Can Help

Valley Food Share is an initiative designed to meet the immediate food needs of Kalamazoo Valley students. Through the program, currently enrolled students can pick up a box, or a "share" which includes food grown locally and sourced through our own Food Innovation Center as well as nonperishable items from Kalamazoo Loaves and Fishes, to take home. The college has provided students with shares once a week for the last year.

Valley Food Share distribution is currently a drive-thru service on Thursdays between 2 - 4 p.m. alternating between the Food Innovation Center and the Texas Township Campus. **You will receive an email each Thursday afternoon with a link to sign up for a box of food for the next week.** If you come by car, we ask that you remain in your vehicle and the share will be placed in your trunk by college employees. If you come on foot or on a bicycle, please wear a face covering.

If you have any questions, please email [foodshare@kvcc.edu](mailto:foodshare@kvcc.edu).

# STUDENT SERVICES

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## Need Assistance? Student Services can Help!

Students who need assistance should contact the departments below to schedule:

1. Virtual appointments
2. In-person appointments

Call or email for an appointment so that we can best serve you. You can also **self-schedule** your appointment through MyValley. Click on "Schedule an Appointment with Student Services" under My Links.

**As a reminder, the college adopts summer hours from May 17 through August 13. Hours are as follows: Monday – Thursday | 7:30 a.m. – 5 p.m., with a limited number of student services open until 7 p.m. on Tuesdays.**

## Student Services Contact List

Admissions, Registration and Records: [arr@kvcc.edu](mailto:arr@kvcc.edu) or 269.488.4281

Advising and Counseling: [counseling@kvcc.edu](mailto:counseling@kvcc.edu) or 269.488.4040

Apprenticeships: [apprenticeship@kvcc.edu](mailto:apprenticeship@kvcc.edu) or 269.488.4873

Bookstore: [bookstore.kvcc.edu](http://bookstore.kvcc.edu) or 268.488.4030

Financial Aid: [finaid@kvcc.edu](mailto:finaid@kvcc.edu) or 269.488.4340

Internships: [intern@kvcc.edu](mailto:intern@kvcc.edu) or 269.488.4635

IT (Computer) Help Desk: [IT@kvcc.edu](mailto:IT@kvcc.edu) or 269.488.4250

Kalamazoo Promise Services: [mmorales@kvcc.edu](mailto:mmorales@kvcc.edu) or 269.488.4515

KVAAP: [kvaap@kvcc.edu](mailto:kvaap@kvcc.edu) or 269.373.7946

Life Resources: [cdunten@kvcc.edu](mailto:cdunten@kvcc.edu) or 269.488.4040

Office of Early/Middle College & Dual Enrollment: [earlymiddlecollege@kvcc.edu](mailto:earlymiddlecollege@kvcc.edu) or 269.488.4509

Office for Student Access: [studentaccess@kvcc.edu](mailto:studentaccess@kvcc.edu) or 269.488.4397

Pay Station: [paystation@kvcc.edu](mailto:paystation@kvcc.edu) or 269.488.4162

Prior Learning: [lbrooks@kvcc.edu](mailto:lbrooks@kvcc.edu) or 269.488.4873

Student Employment Relations: [careercenter@kvcc.edu](mailto:careercenter@kvcc.edu) or 269.488.4040

Student Strengths Development: [strengths@kvcc.edu](mailto:strengths@kvcc.edu) or 269.488.4040

Student Success Services: [success@kvcc.edu](mailto:success@kvcc.edu) or 269.488.4040

Transfer Resource Services: [ebell@kvcc.edu](mailto:ebell@kvcc.edu) or [lfunk@kvcc.edu](mailto:lfunk@kvcc.edu) or 269.488.4040

Testing Center

(TTC): [testcenter@kvcc.edu](mailto:testcenter@kvcc.edu) or 269.488.4235

(AWH): [acctestingcenter@kvcc.edu](mailto:acctestingcenter@kvcc.edu) or 269.373.7800

Tutoring: [learningcenter@kvcc.edu](mailto:learningcenter@kvcc.edu) or 269.488.4397

Veteran Services: [cheidelberg@kvcc.edu](mailto:cheidelberg@kvcc.edu) or 269.488.4040

All students and guests who schedule in-person appointments are required to adhere to **strict safety measures**.

- Face coverings must be worn properly at all times.
  - When possible, proper social distancing of a minimum of six feet must be observed.
  - Frequent hand washing along with the use of hand sanitizer.
  - Completion of a daily **health assessment** prior to arriving on campus.
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PO Box 4070  
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269.488.4400

